



NOTICE

PHYSICAL REPORTING & ADMISSION INSTRUCTIONS FOR B.TECH. PROGRAM- 2026

(Seat Allotted through JoSAA & CSAB-2026)

All candidates who have been allotted a seat in various discipline of B.Tech. programs at NIT Sikkim through JoSAA/CSAB- 2026 are required to fill the admission form, pay the remaining Institute fee and upload the essentials documents from **13th to 19th August 2026, 5:00 PM** using the following link: <https://nitsikkimadm.samarth.edu.in/>

1. Candidates must scan the following documents before filling out the online form. Each document should be in JPEG, JPG, or PDF format, with a file size between 10 KB and 500 KB, as specified point-wise below:

- a. Document Verification-cum-Seat Acceptance Letter.
- b. Provisional Seat Allotment letter
- c. 10th Standard/Matriculation Mark Sheet.
- d. Mark Sheet & Pass Certificate of qualifying examination (Class XII) or equivalent
- e. Identity proof: Aadhar/Voter ID {passport for DASA/SII candidates}
- f. Medical Certificate [as per JoSAA/CSAB format]
- g. Certificate of category (SC/ST/OBC-NCL), if applicable
- h. Certificate for Persons with Disabilities (PwD), if applicable
- i. Family Annual Income Proof and Affidavit. **Applicable only for OBC and General candidates** having gross annual family income from all the sources of both parents is below 5 Lakh,
- j. Recent color passport size photo (jpeg .jpg format)
- k. Signature scan (jpeg .jpg format)

2. The online form must be filled out carefully. Ensure all required documents are uploaded before final submission.
3. After submission, the **admission team** will verify the form and uploaded documents. Based on the verification, the remaining fee amount, if any will be allotted to the candidates, who must then complete the payment through the online portal.
4. Candidates must **Physically Report to NIT Sikkim, Ravangla Campus** between **13th and 19th August 2026 (except 15 & 16 August) from 9:00 AM to 5:00 PM** with the following documents:
 - i. Provisional Seat Allotment letter (*Printout copy*)
 - ii. Self-Attested copy of 10th Standard/Matriculation Mark Sheet. (*Photostat copy & Original*)
 - iii. Self Attested copies of Mark Sheet & Pass Certificate of qualifying examination (Class XII) or equivalent. (*Photostat copy & Original*)
 - iv. School Leaving Certificate/Transfer certificate from the school/institute/board last attended. (*Original*)
 - v. Migration Certificate for the last examination board. (*Original*)
 - vi. Character/ Conduct Certificate from the institution last attended. The candidates who complete schooling from the Open boards have to submit the character/conduct certificate from the concerned police station of respective states. (*Original*)
 - vii. Medical Certificate [as per JoSAA/CSAB format] {**Format-I**}
 - viii. Certificate of category (SC/ST/OBC-NCL), if applicable, as per Government of India format, available on the JoSAA/CSAB-2026 website, issued by the competent authority. In case of OBC-NCL category, the certificate must be issued on or after April 01,2026. {**Format- II or III**}
 - ix. Certificate for Persons with Disabilities (PwD), if applicable, issued by the competent authority. Refer JoSAA/CSAB-2026 website for format.
 - x. Photo ID proof of Student, Father and Mother (preferably Aadhar card). (*Photostat copy & Original*).
 - xi. Payment receipt for remaining Institute & Hostel Fee, Bus Fee (only for boys) and Mess fee as per Sln. 7 & 8
 - xii. Signed acknowledgement copy of Anti Ragging Undertaking of Students and Parents filled through online at <https://www.antiragging.in>. (*Original*)
 - xiii. **Family Annual Income Proof as listed below and Notarized Joint Income Affidavit** (In the prescribed format), to claim the tuition fee remission for OBC/General candidates. (Candidates belong to SC/ST & PwD need not required to submit the documents related to tuition fee waiver/remission),: { (*Original*) **Format- IV**}

Explanation: Annual Income Proof of Parents and Affidavit (Mandatory Requirement) to claim tuition fee remission:

- i. **a.** Candidates must submit separate annual income certificates for both the father and the mother, based on their respective occupation/income status. However, if the income certificate issued by the designated authorities of the states/UT explicitly mention "**Annual Family Income is from all sources,**" then only the father's income certificate shall be accepted. All income certificates must have been issued on or after **1 April 2026** and should fall under any one of the following categories:

- ii. **For Government/PSU/Private Sector Employees:**

Last three months' salary slips showing income and deductions, duly signed by the DDO of the organization/Office **OR** Form 16 of the previous financial year.

- iii. **For others:**

Latest Income Certificate (issued after 1st April 2026) in the name of both father and mother separately or if the income certificate explicitly mention "**Annual Family Income is from all sources,**" then only the father's income certificate shall be accepted, and the certificate must be issued by a recognized authority of the respective state.

Note 1: Candidates who do not possess the annual income proof and affidavit (Sl. No. xiii) at the time of physical reporting may still claim tuition fee remission based on self-declared income and proceed with **provisional admission by paying the full fee**. However, such candidates must submit the complete income proof and affidavit of parents on or **before 15th September 2026**.

Failure to submit within the stipulated deadline will result in automatic categorization as a full tuition fee payer, and the candidate must pay the balance fee within one week.

Note 2: At the time of online form submission or physical reporting, the candidate must pay the remaining institute, hostel, and mess fees as applicable to their academic fee category. The academic fee schedules shown at Sl. No. 8 is calculated after adjusting the amount already paid as Seat Acceptance Fee and Partial Admission Fee to JoSAA, CSAB.

- xiv. Student undertaking in non-judicial stamp paper of Rs. 50 and above jointly signed by students and parents. **{Format- V}**
- xv. Declaration for the late submission of Relevant Documents **{Format- VI}**

Note-3: If the original certificates are not in English/Hindi, the English/Hindi version/ translation of such certificates, duly certified by the Principal/Director of the passing Institute, will be required during the verification of documents.

5. Regarding hostel accommodation:

- NIT Sikkim is residential Institute hence, all students are required to avail hostel accommodation. However, local students who are permanent residents of the Ravangla Block may be considered for Day Scholar status, subject to a written request from the parent and approval by the competent authority.
- Accommodation will be provided on sharing basis depending on the size of the rooms. Institute will provide cot, almirah, table and chair. Other bedding, clothes, bucket, mug and other required hostel stuff are to be manage by students.

6. Bus Facility:

Institute Bus: The Boy Hostels are located at Ravangla bazar which is 2 KM away from the campus. To avail the bus facility an amount of **Rs. 1920/- per semester** shall be charged separately. The Bus card will be issued to the students in the later stage.

7. **Fee structure for Academic year 2026-27:** All the students are requested to visit the Institute website www.nitsikkim.ac.in > Admission> Fee Structure > B.Tech. fee structure for 2026-26 session to understand the pattern of semester wise fee structure.

Payment schedule and Remaining Fees to be paid at Institute

Types of Fee	Total Institute and hostel fee (1 st sem)	Seat Acceptance Fee & Partial Admission Fee paid to JOSAA /CSAB 2026 (Actual fee will transfer to NIT Sikkim after deduction <u>Rs. 5000/-</u> of processing charges)	Balance amount to be paid at NIT Sikkim adjusting fee paid to <u>JOSAA/CSAB</u> (Institute Fee & Hostel fee) during Physical Reporting
Institute & Hostel Fee SC/ST/PwD	37,344/-	Submitted: 30,000/-	7344,-
OBC-NCL/Gen (whose Family Annual Income is <1Lakh per year as per the Income proof and Affidavit declaration and accepted by the Institute)	37,344/-	Submitted: 70,000/-	Nil* (the balance amount will be adjusted in next semester)
OBC-NCL/Gen (whose Family Annual Income is between 1 Lakh to 5 lakh per year as per the Income proof and Affidavit declaration and accepted by the Institute)	58, 178/-	Submitted: 70,000/-	Nil*(the balance amount will be adjusted in next semester)
OBC-NCL/Gen (whose Family Annual Income is > 5 Lakh per year as per the Income proof)	99, 844/-	Submitted: 70,000/-	29,844/-
Additional Charges: Charges of Bus (Applicable for Boys) The boys hostel is 2 km away from the campus hence all boys students staying in hostel have to pay the bus charges.			Rs. 1920/- per semester

8. **Boys & Girls Mess:** The boys & Girls mess is run by a mess contractor authorized by the Institute. Resident students must have to avail the food at the Institute run mess. **The mess fee per semester is Rs. 20,000/- (Rupees Twenty Thousand)**
9. The hostel and mess facility will start from the date of Physical Reporting at the Institute and only Students are allowed to stay in the hostel immediately after the reporting.

The Students are advised to pay the mess fee through online mode, preferably using SBI payment gateway and the link is available in the institute website. (www.nitsikkim.ac.in >Admission >Fee Structure > Online payment gateway for Mess Fee > New Admission) Or

Can digitally transfer at THE CHIEF WARDEN NIT SIKKIM account of the Institute as given below:

Name: The Chief Warden NIT Sikkim

Account No: 31337552052

Account type: Current a/c

Account type: Current a/c

IFSC: SBIN0007218

Bank: State Bank of India

Branch: Ravangla



OR pay by Scan

10. The first semester Classes/Induction program will from 21st August 2026. The detailed Academic Calendar, time table, etc. of classes will be sent to students through e-mail or publication in the Website.

For any kind of queries related to admission, you may contact:

b.techadmission@nitsikkim.ac.in

ContactNo:7479013257 / 7479013255 / 7576930181

/8729098787 / 9734122366

(9:00 AM to 5:00 PM)

**Sd/-
Dean Academic**

FORMAT- I: MEDICAL CERTIFICATE

MEDICAL CERTIFICATE (to be issued by a Registered Medical Practitioner)						
<u>GENERAL EXPECTATIONS</u>						
Candidates should have good general physique. In particular,						
1. Chest measurement should not be less than 70 cm, with satisfactory limits of expansion and contraction.						
2. Vision should be normal. In case of defective vision, it should be corrected to 6/9 in both eyes or 6/6 in the better eye. Colour blind and uni-ocular (having vision in only one eye) persons are restricted from admission to certain courses.						
3. Hearing should be normal. Defective hearing should be corrected.						
4. Heart and lungs should not have any abnormality and there should be no history of mental illness and epileptic fits.						
1.	(a)	Name of the candidate:			(b)	Gender:
2.	Identification Mark (a mole, scar or birthmark), if any					
3.	Major illness/operation, if any (specify nature of illness/operation)					
4.	Height in cm:		Weight in kg:		Blood Group:	
5.	Past History		(a) Mental illness (b) Epileptic Fit			
6.	Chest	(a) Inspiration in cm		(b) Expiration in cm		
7.	Hearing					
8.	(Vision with or without glasses:)	(Right Eye)	(Left Eye)	(Colour Blindness)	Unocular vision (having vision in only one eye)	
9.	Respiratory System					
10.	Nervous System					
11.	Heart (a) Sounds		(b) Murmur			
12.	Abdomen (a) Liver (b) Spleen		Hernia			Hydrocele
13.	Any other defects:					
Certificate of Medical Fitness						
☐ The candidate fulfils the prescribed standard physical fitness, medical fitness and is FIT for admission to Engineering/Architecture/ Pharmaceuticals/ Science Course						
☐ The candidate does not fulfil the prescribed standard of physical fitness/medical fitness and is unfit/temporarily unfit for admission due to following defects:						
_____ Doctor's Name		_____ Signature		_____ Date		
_____ Registration No.			_____ Seal			

OBC-NCL Certificate Format**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES (NCL)* APPLYING FOR ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari** _____ Son/
 Daughter** of Shri/Smt.** _____ of Village/
 Town** _____ District/Division** _____ in
 the State/Union Territory _____ belongs to the
 _____ community that is recognized as a backward class
 under Government of India***, Ministry of Social Justice and Empowerment's Resolution No.
 _____ dated _____ ****

Shri/Smt./Kumari _____ and/or _____
 his/her family ordinarily reside(s) in the _____ District/Division
 of the _____ State/Union Territory. This is also to certify that
he/she does NOT belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the
 Schedule to the Government of India, Department of Personnel & Training O.M. No.
 36012/22/93- Estt. (SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004
 Estt.(Res.) dated 09/03/2004, further modified vide OM No. 36033/3/2004-Estt. (Res.) dated
 14/10/2008, again further modified vide OM No.36036/2/2013-Estt (Res) dtd. 30/05/2014, and
 again further modified vide OM No. 36033/1/2013-Estt (Res) dtd. 13/09/2017.

District Magistrate /
 Deputy Commissioner /
 Any other Competent Authority

Dated:

Seal

-
- * Visit <http://www.ncbc.nic.in> for latest guidelines and updates on the Central List of State-wise OBCs.
 ** Please delete the word(s) which are not applicable.
 *** As listed in the Annexure (for FORM-OBC-NCL)
 **** The authority issuing the certificate needs to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

NOTE:

- (a) The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- (b) The authorities competent to issue Caste Certificates are indicated below:
 - (i) District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ Ist Class Stipendiary Magistrate/ Sub-Divisional magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
 - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
 - (iii) Revenue Officer not below the rank of Tehsildar, and
 - (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.
 - (v) **Certificate issued by any other authority will be rejected.**

ANNEXURE for FORM-OBC-NCL

Sl. No.	Resolution No.	Date of Notification
1	No.12011/68/93-BCC(C)	13.09.1993
2	No.12011/9/94-BCC	19.10.1994
3	No.12011/7/95-BCC	24.05.1995
4	No.12011/96/94-BCC	09.03.1996
5	No.12011/44/96-BCC	11.12.1996
6	No.12011/13/97-BCC	03.12.1997
7	No.12011/99/94-BCC	11.12.1997
8	No.12011/68/98-BCC	27.10.1999
9	No.12011/88/98-BCC	06.12.1999
10	No.12011/36/99-BCC	04.04.2000
11	No.12011/44/99-BCC	21.09.2000
12	No.12015/9/2000-BCC	06.09.2001
13	No.12011/1/2001-BCC	19.06.2003
14	No.12011/4/2002-BCC	13.01.2004
15	No.12011/9/2004-BCC	16.01.2006
16	No.12011/14/2004-BCC	12.03.2007
17	No.12011/16/2007-BCC	12.10.2007
18	No.12019/6/2005-BCC	30.07.2010
19	No. 12015/2/2007-BCC	18.08.2010
20	No.12015/15/2008-BCC	16.06.2011
21	No.12015/13/2010-BC-II	08.12.2011
22	No.12015/5/2011-BC-II	17.02.2014
23	No. 12011/04/2014-BC-II	14.01.2015
24	No. 12011/7/2014-BC-II	23.01.2015
25	No. 12011/1/2015-BC-II	27.05.2015
26	No. 12015/05/2011-BC-II	14.07.2015
27	No. 12011/06/2014-BC-II	09.09.2015
28	No. 12011/13/2016-BC-II	25.05.2016
29	No. 12011/14/2016-BC-II	13.06.2016
30	No. 12011/15/2016-BC-II	30.06.2016
31	No. 12011/4/2014-BC-II	11.08.2016
32	No. 12011/6/2014-BC-II	06.12.2016
33	No. 12011/13/2016-BC-II	22.12.2016
34	No. 20012/1/2017-BC-II	18.01.2017
35	No. 12011/7/2017-BC-II	28.07.2017
36	No. 36033/1/2013-Estt. (Res.)	13.09.2017
37	No. 36033/2/2018-Estt. (Res.)	08.06.2018

SC/ST Certificate Format**FORM OF CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES (SC) AND
SCHEDULED TRIBES (ST) CANDIDATES**

1. This is to certify that Shri/ Shrimati/ Kumari* _____ son/daughter* of
 _____ of Village/Town* _____ District/Division*
 _____ of State/Union Territory* _____ belongs to the
 _____ Scheduled Caste / Scheduled Tribe* under :-

* The Constitution (Scheduled Castes) Order, 1950

* The Constitution (Scheduled Tribes) Order, 1950

* **The Constitution (Scheduled Castes) (Union Territories) Order, 1951**

* The Constitution (Scheduled Tribes) (Union Territories) Order, 1951

[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002]

* The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956;

* The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976;

* The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962;

* The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962;

* The Constitution (Pondicherry) Scheduled Castes Order, 1964;

* The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;

* The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968;

* The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968;

* The Constitution (Nagaland) Scheduled Tribes Order, 1970;

* The Constitution (Sikkim) Scheduled Castes Order, 1978;

* The Constitution (Sikkim) Scheduled Tribes Order, 1978;

* The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989;

* The Constitution (Scheduled Castes) Order (Amendment) Act, 1990;

* The Constitution (Scheduled Tribes) Order (Amendment) Act, 1991;

* The Constitution (Scheduled Tribes) Order (Second Amendment) Act, 1991.

2. # This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes* Certificate issued to Shri/Shrimati*
 _____ father/mother* of Shri/Shrimati /Kumari* _____ of Village/Town*
 _____ in District/Division* _____ of the State State/Union
 Territory* _____ who belong to the Caste / Tribe* which is recognised as a Scheduled Caste / Scheduled
 Tribe* in the State / Union Territory* _____ issued by the _____ dated _____.

3. Shri/Shrimati/Kumari * _____ and / or* his / her* family ordinarily reside(s)** in Village/Town*
 _____ of _____ District/Division* of the State Union Territory* of _____.

Signature: _____

Designation _____

(With seal of the Office)

Place: _____ State/Union Territory* _____

Date: _____

* Please delete the word(s) which are not applicable.

Applicable in the case of SC/ST Persons who have migrated from another State/UT.

IMPORTANT NOTES

The term “ordinarily reside(s)**” used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950. Officers competent to issue Caste/Tribe certificates:

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
3. Revenue Officers not below the rank of Tehsildar.
4. Sub-divisional Officer of the area where the candidate and/ or his family normally reside(s).
5. Administrator / Secretary to Administrator / Development Officer (Lakshadweep Island).
6. Certificate issued by any other authority will be rejected.

FORMAT-IV: INCOME AFFIDAVIT DECLARATION

(To be printed in the non-judicial stamp paper of Rs. 50 under the sign, seal of notary.)

Dr/MR/MRs.....(Parents name)
R/O Village/Ward/Para/Street.....
Block/Tehsil..... District.....
State..... PIN No:..... certify that my Total
Family Annual Income from all the sources does not exceed Rs.....
(Rupees:.....
.....) based on the record of the following Income documents: (Pls TICK specifically the
appropriate documents of annual family Income proof from where you derived your annual family income)

- i. Annual Family Income Certificate (for both parents) issued on or after 1st April 2026 by the notified authority of the respective State Governments OR
- ii. In case of parent(s) are employees of Government employee/Employee of PSUs/Autonomous bodies, copy of salary certificate/statement of last three month issued by the DDO of respective offices to be submitted.

(Self-attested Copy appropriate documents to be Enclosed).

I do hereby solemnly declare that, the income state as above is correct and true as per my belief and knowledge and I shall held responsible if any case, it breaches the rules for the purpose of fee waiver of my Son/Daughter.....(Name of Student) who is undergoing Four year B Tech Programme at National Institute of Technology Sikkim from 2026-27 onwards . The Institute may withdraw his/her candidature or asked to pay full fee with fine if any, in case of violation, temperament or found false statement in my Income Certificate/employment position/ Annual Income for all the sources etc. submitted herein during the internal verification by the Institute. I will not claim any scholarship or financial support from agency /government organisation under tuition fee head.

The following member(s) constitutes our family:

Name of Father		Name of Mother	
Occupation of Father		Occupation of Mother	
Aadhar No of Father		Aadhar No of Mother	
Contact no of Father		Contact no of Mother	
Total Annual Income of Father from all the sources		Total Annual Income of Mother from all the sources	
Documents enclosed		Documents enclosed	

Signature of Father

Signature of Mother

Signature of Student

Jointly declare this affidavit on this date:.....

Name of Student:.....

Branch.....

Note: *The above matter must be print in the non-Judicial stamp paper of Rs. 50 and above. *The Annual family income proof of both Father and Mother have to be submitted along with this affidavit. The Income certificate / Salary certificate/ Form 16 etc must be in the name of Father or Mother.

Abstract for GoI notification

INCOME CERTIFICATE ISSUING AUTHORITY IN VARIOUS STATES/UNION TERRITORIES

Sr. No.	State/Union Territory	Income Certificate Issuing Authority
1	Andaman & Nicobar	Tahsildar
2	Andhra Pradesh	Tahsildar
3	Arunachal Pradesh	District Magistrate & Collector
4	Assam	Revenue Circle Officers
5	Bihar	Circle Officer of Circle Office
6	Chandigarh	Sub Divisional Magistrates
7	Chhattisgarh	Naib Tahsildar
8	Daman & Diu & Dadra & Nagar Haveli	Mamlatdar, Daman and Mamlatdar, Diu
9	Delhi	SDM of Govt of NCT of Delhi
10	Goa	Mamlatdar of all Talukas
11	Gujarat	District Collector/Deputy Collector/Asstt. Collector/Prant Officer/Mamlatdar
12	Haryana	CRO (Tahsildar/Naib Tahsildar concerned)
13	Himachal Pradesh	Tahsildar of Revenue Department
14	Jammu & Kashmir	Sub Divisional Magistrate (not below the rank of Tahsildar)
15	Jharkhand	Sub Divisional Officer in each District
16	Karnataka	Tahsildar
17	Kerala	Village Officers
18	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands
19	Madhya Pradesh	Tahsildar/Naib Tahsildar
20	Maharashtra	Tahsildar
21	Manipur	District Authorities i.e. DC/ADC/SDO (not below the rank of SDO/SDM)
22	Meghalaya	Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others
23	Mizoram	District Magistrate or any other officers authorized by District Magistrate
24	Nagaland	Dy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers (C)
25	Odisha	Revenue Officers
26	Punjab	CRO (Tahsildar/Naib Tahsildar concerned)
27	Pondicherry	Tahsildar, Deputy Tahsildar
28	Rajasthan	Tahsildar
29	Sikkim	Special Executive Magistrate (Block Development Officers, Rural Management & Development Deptt.)
30	Tamil Nadu	Zonal Deputy Tahsildar
31	Tripura	Deputy Commissioner of Respective Districts
32	Uttar Pradesh	Tahsildar
33	Uttaranchal	Tahsildar/SDM/City Magistrate

34	West Bengal	1. Dist. Magistrate or -District Level Addl. Dist. Magistrate 2. Sub-Divisional Officer – Sub Divisional Level of the concerned 3. Block Development officer - Block Level of the concerned Blocks 4. The Collector, Kolkata – Kolkata Municipal Corporation. 5. The Collector, Kolkata – Student residing within Civil Jurisdiction of Hon'ble High Court, Kolkata 6. Other areas covered in Kolkata Police are concerned i.e. areas over which collector, Kolkata does not exercise jurisdiction – concerned District magistrate or any other Officer Authorized by the District Magistrate of the respective district i. e. South 24 Paraganas and North 24 Paraganas
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* In the remaining States/Union Territories, the Income Certificate issuing authority/ies are yet to be designated.

FORMAT-V: STUDENT UNDERTAKING

(To be printed and signed in the non-judicial stamp paper of Rs.50 OR Above)

I, _____

(full name of student with JEE (Main)/ GATE/ JAM Application No.) S/D/o Mr./ Ms.

_____, having been admitted to **National Institute of Technology Sikkim** is hereby abide by undertaking on this affidavit:

1. I do undertake that concealment of any material fact in my application/ production of false documents/ temperament or furnishing of wrong information which might be detected at any stage even after my admission may render me disqualified and any amount paid by me towards institution fees etc. may stand forfeited.

2. I hereby do undertake to devote myself to studies, games and such extramural activities as are recognized by the Institute authority during my stay at the institute and shall appear all the classes/ class tests / seminars / quizzes/ mid semester examinations and end semester examinations. I shall respect and abide by all the rules/regulations of the Institute as amended from time to time

3. I agree to abide by all the provisions as laid down in the regulations for the programme in which I am admitted to. The decision of the Institute with regard to the academic and related matter is final and will be binding on me. I shall not participate in any move to create group / class / community / regional / anti India feeling amongst the students. I am aware of the rules regarding ragging / harassment of juniors and female students as well as the punishments thereof. I undertake that if found guilty of the above, I shall be liable for punishment as deemed fit by the Institute authority. I also understand that I shall cooperate with the authority in curbing ragging / harassment including reporting the incidents of ragging / harassment to Institute authority, failing which disciplinary action as per rule will be initiated against me. I shall always carry my identity card and will produce where ever / whenever asked for and shall behave decently and shall abide by the rules in order to maintain peace and harmony within and outside the Institute during my entire stay at this Institute.

4. I do clearly undertake that my name may be removed from the Roll of the Institute or I may be finally rusticated or expelled from the institute, if I directly or indirectly take part in any movement or agitation to stage Dharna and Strike in the institute for any reasons whatsoever, or which induces directly any other activity that in the opinion of the institute is subversive of institute's discipline.

5. I hereby declare that I was never involved or punished in any case of indiscipline during my School/College career so far. There is no enquiry pending against me with the School/College/ Police/District authorities or any other relevant authority in India or Abroad. In case the above declaration is proved false, then my admission in the National Institute of Technology, Sikkim may be cancelled, the amount deposited be forfeited, and I would not be entitled to any claim whatsoever on the account.

6. I hereby solemnly affirm that, I understand that commensuration with the gravity of the offence, the punishment may be reprimand, fine and expulsion from the hostel, debarment from an examination, rustication for a specified period or even outright expulsion from the Institute. I clearly understand that under the continuous learning cum evaluation system of the Institute attendance in class is compulsory and I shall be debarred from appearing and semester examination on ground of unsatisfactory attendance record and academic performance.

7. I, do hereby undertake to pay the fees of the Institute like semester registration fee, tuition fee, other Institute fee etc within the stipulated time at the beginning of each semester, as notified by the Institute.

8. I hereby declare that I have read and understood all the academic rules and regulations of the Institute and undertake to abide by them in letter and spirit. I understand that the rules and regulations relating to examinations, credit requirements for promotion, attendance requirements, academic debarment, and disciplinary actions concerning academic and examination matters are applicable to me, and I agree to comply with and accept them with integrity.

Date:

Signature of Candidate

DECLARATION BY THE PARENT

- I. I certify that my son/daughter/ward seeks the admission with my knowledge and consent that I held myself responsible for his good conduct, maintenance of discipline, during the period he/she is on the Institute Rolls.
- II. I do undertake to ensure that my son / daughter / ward will not contravene the laws of India in any form. I shall continuously monitor his / her academic progress and keep contact with his / her Head of the Department in every semester.
- III. I do agree to meet the expenses as fixed by the Institute which may be enhanced from time to time during the period of study of my son /daughter/ ward
Mr/Miss.....for the entire course at the Institute

I have carefully studied the above undertaking and sign herein,

Date:

Signature of Parents / Guardians

Permanent Address:

Name of Parents

Pin Code:

Email:

Phone/Mobile:

Format-VI: Declaration for the late submission of Relevant Documents.

Candidate's Details			
GATE/JEE application No.		Father Name :	
Date of Birth :		Mother Name :	
Candidate Name :		Guardian Name :	

Allotment Details			
Choice No:		Roll No:	
Institute:		Department:	
Allotted from Category:		Quota:	

The following documents are not currently available with me. I undertake that I will submit these documents at the allotted institute by 15th September 2026 failing which I shall forego the seat allotted to me.

Sl.No	Documents	Remarks
1		
2		
3		
4		
5		
6		

Date:

Signature of Parent/ Guardian

Signature of the Candidate:

Signature of the verifying Official: